



Darlington School Sport Partnership Sport Event Plan

	Information
Event	Tri-Golf Festival
Date	Thursday 27 th September 2018
Event organiser	Aly Raw
Time of event	12.20 arrival for 12.30pm start 2.45pm finish 3.00pm depart
Venue	Darlington Golf Club, Haughton Grange, Darlington DL1 3JD
Registration & data	Schools to sign in with AR and have data ready: Boys and SEND, Girls and SEND, BAME, FSM, C4L club and additional any young leaders accompanying the team
Parents	No parents allowed
Instructions for parking	Large Buses to drop off & collect at the end of the lane on Whinfield Road. Minibuses can park. No Parking/turning for large buses will be available on site.
Instructions for site team	AR will issue a register of schools the week before the event
Team	Teams of 10. Year 5 and or 6. 5 boys and 5 girls. No previous experience is necessary.
Outline details of events for accompanying members of staff.	Maximum of 10 teams. Tri-Golf Festival Skills circuit. Teachers may be required to score the activities and we rely on fairness and honesty. Equipment needed with you on the day: <ul style="list-style-type: none">• Register & data as above• Emergency contact information for the children• Basic First Aid kit and first-aider• Information regarding those children who cannot be photographed Children need <ul style="list-style-type: none">• PE kit – preferable all same colour would be helpful + warm clothes• Water bottle and snack• Appropriate footwear
Welfare / First Aid	Emergency First Aid is available on site No changing rooms are available – please come ready changed Schools need to be aware of any children with a particular medical condition and let organiser know
Toilets	Toilets are available at the Golf Club. Please make arrangements to accompany children to the toilet
Venue	Thanks go to Darlington Golf Club for hosting this event and Carmel College for providing leaders