



**Darlington School Sport Partnership**

**Sport Event Plan**

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|  | **Information** |
| Event | Primary Orienteering |
| Date | Tuesday 14th September 2021 & Wednesday 15th September 2021 |
| Event organiser | Aly Raw and Sara Wrangham |
| Time of event | 13:00-15:00 – Time slots allocated for each School |
| Venue | Eastbourne Sports Complex – Bourne Avenue, Darlington, DL1 1LJ |
| Registration & Data | Schools to sign in and have data ready:  Boys & SEND, Girls & SEND, BAME, Pupil Premium. |
| Spectators | No Spectators Allowed |
| Instructions for Parking | Large buses to drop off and collect at the end of Bourne Avenue.  Minibuses can park at the Complex.  No Parking / Turning for large buses up Bourne Avenue. |
| This event is suitable for | Tuesday 14th – Year 3 and 4 Children  Wednesday 15th – Year 5 and 6 Children.  Schools can bring up to a class of 30 who will compete in pairs. |
| Instructions for site team | SSP will issue a register of schools & staff attending the week before the event. |
| Outline details of events for accompanying members of staff. | To follow an Orienteering Trail using a map.  Any adult accompanying children to this event needs to bring:  **Equipment needed with you on the day:**   * Register & data as above * Emergency contact information for the children * Basic First Aid kit * Information regarding those children who **cannot** be photographed   **Children need**   * PE Kit – Weather Appropriate * Trainers – Suitable Footwear * Water bottle |
| Outcome | To develop confidence, motivation, personal development, physical fitness and mental strength. |
| Welfare / First Aid | Emergency First Aid is available on site.  No changing rooms are available – please come ready changed.  Schools need to be aware of any children with a particular medical condition and let organiser know. |
| Toilets | Toilets are available at the venue. Please make arrangements to accompany children to the toilet as these toilets are used by other site users and staff. |
| Venue | Thanks to Eastbourne Sports Complex for hosting this event. |

**Covid 19 Information**

* Do not attend the facility if you are experiencing any COVID 19 symptoms or any cold or flu like symptoms in particular a cough or high temperature.
* Everyone should self-assess for Covid-19 symptoms before coming to the facility. If you are symptomatic you should stay home and follow the latest Government guidance.
* Ensure prior to attending the facility, that you have followed all hygiene requirements (thorough hand washing, etc).
* Where you can, please try to bring personal sanitisers with yourself, however these will be widely available around the site.
* Face coverings are recommended for all customers entering the building in the reception area and corridors.
* A protective screen has been put in at reception to minimize contact with the customer.
* Toilets and the Accessible toilet will be available, customers would be encouraged to report any issues to Eastbourne Sports Complex staff member.
* Eastbourne Sports Complex staff member will clean all areas regularly in the toilets including highly used areas including door handles, taps and toilet seats.