**Aim**

To provide a safe environment for both staff and students by increasing awareness of the precautions needed to minimise injury or harm.

**Rationale**

Staff and students are encouraged to be vigilant in their recognition of hazardous activities and safe practice in Physical Education.

**Guidelines**

1. Risk assessment should be applied where foreseeable risks occur.
2. Ongoing reporting/recording of any remedial action needed.
3. Monthly audit of the Physical Education Environment.
4. Annual inspection and maintenance of major equipment.
5. Share the process with other adults involved in the activity and the ensuing information with the participants.
6. Use your professional judgement and considered response to the following questions:

* What potential hazards can be reasonably foreseen?
* Is the risk controlled for each foreseeable hazard?
* Is further action necessary?

1. Risk assessment for journeys and visits should include checks on:

i. transportation,

ii. accommodation,

iii. emergency arrangements,

iv. a structured programme,

v. medical services,

vi. staffing.

**Conclusion** - The Department intends to provide a safe environment by effective management of potential hazards.

**Risk Assessment Contents and Codes**

**Risk Assessment Recording Document Pro-Forma**

**PE01** School Playing Fields

**PE02** Indoor Areas

**PE03** Tennis Courts and Playground

**PE04** Weight Training Room

**PE05** Cross – Country off site

**PE06** School visits and away matches

**PE07** Invasion Games

**PE08** Striking Activities

**PE09** Gymnastics, (also see gymnasia), Trampolining and Trampettes

**PE10** Athletic Activities

**PE11** Net, Wall and Racket Games

**PE12** First Aid for Injuries and Health Issues, (asthma and HIV)

**PE13** Swimming Pool (school or local)

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| ACTIVITY / SITUATION: ***School Playing Fields***  SITE LOCATION: Education Village, Salters Lane South, DL1 2AN  RISK ASSESSMENT REF: ***PE01*** SHEET: ***1 of 1***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| Ground Conditions | **1** | Hazards created by poor drainage. Mal-odours and dangerous organisms identified by county survey and environmental health. | ✓ | ✓ | ✓ | ✓ |  | Stop activity, ground tested regularly by environmental health dept.  Grant received for verti-draining | B | 1 | H |
| Major Games | **2** | Ingesting mud and dermal contact with: E-coli, Tetanus & Clostridia. | ✓ | ✓ | ✓ | ✓ |  | Stop activity or move to drier area.  Improve drainage. | B | 2 | M |
| Athletics | **3** | Slips and trips, mud contaminating clothing. Stagnant smell on kit. | ✓ | ✓ | ✓ |  |  | Shower thoroughly. Wear suitable footwear, e.g. boots. Wash clothing. Avoid wet areas. | B | 2 | M |
|  | **4** | Students demonstrating silly behaviour, sliding and throwing mud. |  | ✓ |  |  |  | Keep close control / supervision of students. | C | 3 | L |
|  | **5** | Sliding, uncontrolled tackles and contact injuries, e.g. broken limbs and bruising because of boggy ground. | ✓ | ✓ | ✓ | ✓ |  | Modify game, e.g. Touch & Pass (Rugby). Limit dribbling / distance travelled before passing. Remove tackling. | B | 1 | H |
|  | **6** | Crushing / impact injuries because of insecure footing. |  | ✓ |  |  |  | Remove scrums from rugby. Develop tag games. Free pass rather than contact. | B | 1 | H |
|  | **7** | Litter such as fragmented drinks cans and ring pulls causing cuts and gashes. |  | ✓ | ✓ |  |  | Check pitches and jumping pits. Highlight dangers of cuts to students & need to put cans & litter in bins. Caretaker and students clear litter. | B | 2 | M |

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| ACTIVITY / SITUATION: ***Indoor Areas (Gymnasia, Dance St & Sports Hall)***  SITE LOCATION: Education Village, Salters Lane South, DL1 2AN  RISK ASSESSMENT REF: ***PE02*** SHEET: ***1 of 7***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| Fixtures and fittings | **1** | Friction burns. Bruised feet. |  | ✓ |  |  |  | Descend in slow, controlled manner. Control swinging ropes.  Add mats in appropriate positions. | C | 1 | M |
| Poles, rings, ladders | **2** | Falling injuries and imbalance because of unsecured equipment along trackway. |  | ✓ |  |  |  | Secure with clamps or figure-of-8 rope attachment.  Place mats under rings, ladders and ropes. | C | 2 | L |
| Gym cupboard doors  Sports Hall doors | **3** | Crushing / nipping of fingers in closing / opening of partition sections.  Splinters from wooden sections. | ✓ | ✓ | ✓ | ✓ | ✓ | Verbal warning to avoid partition except when moving under supervision. Constant reminders. Have many helpers. | C | 2 | L |
| Floor fittings | **4** | Trips, cuts and bruising from protruding securing-clamps. | ✓ | ✓ | ✓ |  |  | Keep floor fittings snug in housing. Keep floor clean. Caretaker asked to do any remedial action. | C | 2 | L |
| Vaulting: Boxes, Horse and Buck | **5** | Make painful contact with back / front of apparatus because of lack of spring or under rotation for landing. |  | ✓ |  |  |  | Practice on springboard / trampoline to give competence and confidence. Build up skills and give assistance. | C | 2 | L |
|  | **6** | Damage wrists with break / strain by sitting down before vault completed. |  |  | ✓ |  |  | Build up skills from small to large equipment. Encourage positive approach and reach to end of box. Give support and help student over box. Learn skills with staged progression. | B | 2 | M |

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| ACTIVITY / SITUATION: ***Indoor Areas (Gymnasia, Dance S & Sports Hall)***  SITE LOCATION: Education Village, Salters Lane South, DL1 2AN  RISK ASSESSMENT REF: ***PE02*** SHEET: ***2 of 7***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| Vaults continued + trampettes | **1** | Neck injury through over-rotation on / before landing. |  | ✓ |  |  |  | Give support for ‘rotation’ moves. Have appropriate matting for landing. | B | 1 | M |
| Matting | **2** | Bruising caused by inadequate / poor matting, mat split / cracked causing ‘bottoming out’ on landing. Badly placed matting. |  | ✓ |  |  |  | Provide suitable matting for activity.  Place mats appropriately for landing or falling from apparatus.  Teach safe performance.  Provide various apparatus which caters for students of all abilities.  Limit actions of inexperienced students.  Avoid gaps between mats and apparatus.  Thickness of mat should match the height, flight and speed of activity. | C | 3 | L |
|  | **3** |  |  |  |  |  |  | B | 3 | L |
|  | **4** |  |  |  |  |  |  |  |  |  |
|  | **5** |  |  |  |  |  |  |  |  |  |
| Lifting and moving | **6** | Strains, bruising and crushing injuries caused by poor handling methods. | ✓ | ✓ | ✓ |  |  | Split loads, push, pull or roll equipment where possible.  Do not rush, and clear obstructions. | C | 2 | L |
|  | **7** |  |  |  |  |  |  |  |  |  |  |

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| ACTIVITY / SITUATION: ***Indoor Areas (Gymnasia, Dance S & Sports Hall)***  SITE LOCATION: Education Village, Salters Lane South, DL1 2AN  RISK ASSESSMENT REF: ***PE02*** SHEET: ***3 of 7***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| Lifting and moving continued | **1** | Tripping and slipping. | ✓ | ✓ |  |  |  | Clear floor space, gangways and access routes of obstructions, tripping and slipping hazards.  Have clear view of carry route.  Lift only when necessary. Stand close to the load, bend knees and have back straight. | B | 2 | M |
|  | **2** |  |  |  |  |  |  |  |  |  |
|  | **3** |  |  |  |  |  |  |  |  |  |
| Access routes, stairs and entrances | **4** | Slips and trips on wet surfaces.  Crushing because of weight of numbers. | ✓ | ✓ | ✓ | ✓ | ✓ | Restrict access to single line one way.  Walk, do not run.  Be aware of surface conditions.  Be considerate to others. | B | 2 | M |
|  | **5** |  |  |  |  |  |  |  |  |  |  |
| Floor surfaces | **6** | Slipping injuries caused by dusty or unclean surface. | ✓ | ✓ | ✓ | ✓ |  | Keep a log of floor condition if problem persists and report to cleaning staff.  Take area out of use. | B | 2 | M |
|  | **7** |  |  |  |  |  |  |  |  |  |  |

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| ACTIVITY / SITUATION: ***Indoor Areas (Gymnasia, Dance S & Sports Hall)***  SITE LOCATION: Education Village, Salters Lane South, DL1 2AN  RISK ASSESSMENT REF: ***PE02*** SHEET: ***4 of 7***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| Trampolining | **1** | Many hazards similar to gymnastics.  Crushing and bruising injuries; getting equipment out and putting it away, e.g. collapse of trampoline through incorrect procedures for above.  Strains putting trampoline away because of powerful release of the first leaf.  Lifting strain putting trampoline back on its wheels. | ✓ | ✓ |  |  |  | Procedure of folding / unfolding practised and demonstrated by staff.  Keep body away from frame when releasing wheels.  Fix legs with support bar independently. Hold leg strut above retaining chain.  Minimum of 2 people control folding of the first end after release of leg struts.  After vertical point of leaf, all take the weight and lower slowly.  4 people lift together to get trampoline onto its wheels.  Rotate bed frame to fold on leg struts. | B | 2 | M |
| Folding and unfolding | **2** | ✓ | ✓ |  |  |  | B | 2 | M |
|  | **3** | ✓ | ✓ |  |  |  | B | 2 | M |
|  | **4** | ✓ | ✓ |  |  |  |  |  |  |
|  | **5** |  |  |  |  |  |  | C | 2 | L |
| Trampoline activity | **6** | Back injury and strains caused by inexperienced bouncing technique and landing. |  | ✓ |  |  |  | Start low, bounce in the middle and focus towards the end of the bed.  Bend knees to stop on contact with bed.  Increase in height only when control is consistent. | C | 2 | L |
|  | **7** |  |  |  |  |  |  |  |  |  |

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| ACTIVITY / SITUATION: ***Indoor Areas (Gymnasia, Dance S & Sports Hall)***  SITE LOCATION: Education Village, Salters Lane South, DL1 2AN  RISK ASSESSMENT REF: ***PE02*** SHEET: ***5 of 7***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| Trampoline activity continued | **1** | Back injury and strains continued.  Neck Injuries.  Bruising injuries falling off trampoline or thoughtless dismount. |  |  |  |  |  | Learn skills progressively as taught through the award scheme.  Somersault only when Award 7 complete.  Somersault and safe landing come with experience and appropriate support.  ‘Spotters’ / Supporters around all sides of trampoline. Focus on performers waist and keep in contact with the frame.  Performers sit on side and lever-off to dismount. |  |  |  |
|  | **2** |  |  | ✓ |  |  |  | B | 2 | M |
|  | **3** |  |  | ✓ |  |  |  | C | 2 | L |
|  | **4** |  |  |  |  |  |  |  |  |  |
| Hall fittings and furniture. | **5** | Chairs around periphery of Hall cause collision injuries. |  | ✓ |  |  |  | Make students aware of danger.  Only have activities which can avoid the chairs. | C | 2 | L |
| Staircase. | **6** | Staircase, steps and handrail causing trip and contact injury with hard surface. | ✓ | ✓ | ✓ |  |  | Limit activities which make contact with hard surfaces unlikely.  Encourage close supervision.  Clear floor of obstacles. | C | 2 | L |
|  | **7** |  |  |  |  |  |  |  |  |  |

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| ACTIVITY / SITUATION: ***Indoor Areas (Gymnasia, Dance S & Sports Hall)***  SITE LOCATION: Education Village, Salters Lane South, DL1 2AN  RISK ASSESSMENT REF: ***PE02*** SHEET: ***6 of 7***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| Indoor nets for cricket. | **1** | Batsman hit by hard ball from bowler or adjacent net batsman. |  | ✓ |  |  |  | Wear appropriate personal protective clothing, e.g. abdominal guard, helmet, gloves, leg guard, etc.  Place toe of bat into adjacent net to retrieve ball to give distance from possible danger. | C | 1 | L |
|  | **2** |  |  |  |  |  |  |  |  |  |
|  | **3** |  |  |  |  |  |  |  |  |  |  |
|  | **4** | Bowler / Fielders being hit by ball from one of the nets. | ✓ | ✓ |  |  |  | All batsmen advised to hit ball into netting.  Bowlers put into appropriate ability groups.  Other players watch all nets and be aware of trajectory of ball from net batsman.  Batsman remove any ball at rest from the matting / batting surface.  Make sure the nets are fully extended to protect both batsman and bowlers. | C | 2 | L |
|  | **5** |  |  |  |  |  |  |  |  |  |
|  | **6** |  |  |  |  |  |  |  |  |  |
|  | **7** |  |  |  |  |  |  |  |  |  |  |

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| ACTIVITY / SITUATION: ***Indoor Areas (Gymnasia, Dance S & Sports Hall)***  SITE LOCATION: Education Village, Salters Lane South, DL1 2AN  RISK ASSESSMENT REF: ***PE02*** SHEET: ***7 of 7***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| Showers and Changing Rooms | **1** | Slips and trips on wet floor in showers and changing area. | ✓ | ✓ | ✓ |  |  | Students dry in shower area to reduce wetness on the floor. Caretaker / cleaner dry mop. Tiles should be non-slip and non-slip matting used. | B | 2 | M |
|  | **2** | Scalding from showers. |  | ✓ | ✓ |  |  | Adjust mixer values to give comfortable temperature. | C | 3 | L |
|  | **3** | Verruca infections. |  | ✓ | ✓ |  |  | Cleaners wash floors with disinfectant regularly.  Students keep infected foot covered with latex sock. | C | 3 | L |
|  | **4** | Pegs distorted to cause injury. |  | ✓ | ✓ |  |  | Check regularly that pegs are not bent and are safe. Remove if necessary. | C | 3 | L |
|  | **5** | Aerosol spray affecting all users and causing breathing problems, especially to asthma sufferers. | ✓ | ✓ | ✓ |  |  | Use aerosol sparingly or not at all, open windows. | C | 3 | L |
|  | **6** | Overcrowding giving rise to tensions between students when they perceive their ‘space’ is being invaded. |  | ✓ |  |  |  | Encourage tolerance and consideration of others.  Recommend changes to timetable. | C | 1 | L |
|  | **7** | Crushing injuries caused at changeover of lessons on stairway. | ✓ | ✓ |  |  |  | Incoming students wait until changing rooms are clear. Single file movement. Keep to the left. | C | 1 | L |

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| ACTIVITY / SITUATION: ***Weight Training***  SITE LOCATION: Education Village, Salters Lane South, DL1 2AN  RISK ASSESSMENT REF: ***PE04*** SHEET: ***1 of 1***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| Weight Training | **1** | Dropping weights. | ✓ | ✓ |  |  |  | No bare feet / adequate footwear worn. | C | 2 | L |
| Weights Room | **2** | Over crowding leading to accidental trips and dropped weights, etc. | ✓ | ✓ |  |  |  | Limit number of students in weights room. | C | 2 | L |
|  | **3** | Falls / trips. | ✓ | ✓ | ✓ | ✓ |  | Ensure that all equipment is cleared away from floor. | C | 2 | L |
|  | **4** | Silly inappropriate behaviour. | ✓ | ✓ |  |  |  | Close control / supervision. | C | 3 | L |
|  | **5** | Strains / Pulls / Tears. | ✓ | ✓ |  |  |  | Ensure users can handle weight. Simple training / lifting techniques. | C | 1 | L |
|  | **6** | Strains / Pulls / Tears. | ✓ | ✓ |  |  |  | Work with support of partner. | C | 1 | L |
|  | **7** | Injuries caused by misuse of equipment at the  various ‘stations’ as No 5. | ✓ | ✓ |  |  |  | Students instructed on safe use of equipment both verbally and visually. | C | 3 | L |

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| ACTIVITY / SITUATION: ***Cross-Country (Off Site)***  SITE LOCATION: Various  RISK ASSESSMENT REF: ***PE05*** SHEET: ***1 of 1***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| CROSS-COUNTRY | **1** | Public car users requiring entry points to schools / hospital, etc. |  | ✓ |  |  |  | Hazards identified and shared with the students.  Follow Highway Code. | C | 2 | L |
|  | **2** | Student conflict with another local school site. |  | ✓ |  |  |  | Runners stay on boundary edge of other local school under close supervision of staff. | C | 2 | L |
|  | **3** | Asthma attack or injury away from the school site. |  | ✓ |  |  |  | Students carry inhalers. Asthma sufferers have option of reduced course. Two staff out on the course. | C | 2 | L |
|  | **4** | Slips and trips on uneven surfaces. |  | ✓ |  |  |  | Students to have suitable robust footwear. | C | 2 | L |
|  | **5** | Abduction / molestation by public on the cross-country route. |  | ✓ |  |  |  | Close staff supervision out on the course. Usually a minimum of 2 staff at key points. | B | 3 | L |
|  | **6** | Car users on route particularly any sharp bends. | ✓ | ✓ |  |  |  | Students advised on hazards, and staff placed at danger areas specified. | B | 3 | L |
|  | **7** |  |  |  |  |  |  |  |  |  |  |

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| ACTIVITY / SITUATION: ***Visits & Away Matches (Off Site)***  SITE LOCATION: Various  RISK ASSESSMENT REF: ***PE06*** SHEET: ***1 of 1***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| School visits and away matches in the major sports | **1** | Coach crash ⇒ Death / Serious injury. | ✓ | ✓ |  | ✓ | ✓ | Use reliable coach firms. Check mini-bus for roadworthiness. | A | 3 | M |
| **2** | Breakdown of mini-bus ⇒ isolation / lack of communication.  Causing anxiety for staff, students and possibly parents. |  |  |  |  |  | Reassure students and use mobile phone to contact repair services and / or home if required. Encourage patience. |  |  |  |
| **3** | ✓ | ✓ |  |  |  | B | 3 | L |
| **4** | Illness / injury during travel or at the venue. | ✓ | ✓ |  |  |  | Have first-aid. Be aware of locality of hospital services.  Have parental contact numbers to allow consent for treatment if required. | B | 2 | M |
| **5** |  |  |  |  |  |  |  |  |
| **6** | Conflict and ill feeling between students from opposing teams. | ✓ | ✓ |  | ✓ |  | Keep close control and supervision. | B | 3 | L |
| **7** | Lose student. |  | ✓ |  |  |  | Have regular headcounts. Have groups of 3 check each other. | C | 3 | L |

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| ACTIVITY / SITUATION: ***Invasion Games (Indoors / Outdoors)  (Rugby, Football, Hockey, Netball, Basketball)***  SITE LOCATION: Education Village, Salters Lane South, DL1 2AN    RISK ASSESSMENT REF: ***PE07*** SHEET: ***1 of 1***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| Invasion Games:  Rugby, Football, Hockey, Netball, Basketball – which include contact through attacking and defending teams. | **1** | Contact injuries - twists, breaking of limbs, cuts and bruises. | ✓ | ✓ |  |  |  | Wear personal protective equipment (P.P.E.) like leg / shin guards, helmets, mouth / chest guards. Correct footwear and clothing as appropriate. | B | 2 | M |
| **2** |  |  |  |  |  |  |  |  |  |
| **3** | Injuries caused by foul play. |  | ✓ |  |  |  | Play by the rules and in the spirit of the game. | C | 2 | L |
| **4** | Injury caused by contact with hard ball or stick.  Injury caused by contact with posts or other equipment. |  | ✓ |  |  |  | Wear P.P.E.  Teachers / Officials keep close control of the game. Provide post protectors (Rugby). Posts clearly painted or marked with coloured tape. Inspect playing area is safe and note PE01 and PE05 Ref Sheet. | C | 2 | L |
| **5** |  |  |  |  |  | B | 3 | L |
| **6** | Slips and trip injuries. |  | ✓ |  |  |  | Posts should be secure and stable, use plastic boundary markers. Wear P.P.E. Teacher should modify game to suit conditions to ensure safe environment. | C | 2 | L |
| **7** |  |  |  |  |  |  |  |  |

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| ACTIVITY / SITUATION: ***Striking Activities***  SITE LOCATION: Education Village, Salters Lane South, DL1 2AN  ASSESSMENT REF: ***PE08*** SHEET: ***1 of 1***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| Striking activities include:  Cricket, Rounders, Softball, Baseball involving bowling, batting and fielding. | **1** | See Cricket indoors. |  | ✓ |  |  |  | As indoor cricket nets. |  |  |  |
| **2** | Players hit fielding ball. |  | ✓ |  |  |  | Use hard/soft ball suitable for student ability.  Fielders not too close to batter, e.g. 8 yards in front of bat in cricket. | C | 2 | L |
| **3** |  |  |  |  |  |  | Practice catching and hand/eye co-ordination activities. |  |  |  |
| **4** | Players hit by thrown bat or insecure grip releasing bat. |  | ✓ |  |  |  | Rounders rules require carrying of bat. | C | 2 | L |
| **5** | Slips and trips on uneven playing surface. |  | ✓ |  |  |  | Pitch should be flat and well prepared. | C | 2 | L |
| **6** | Batter hit with the ball. |  | ✓ |  |  |  | Only bowl ball when everyone is ready.  Players watch the ball. | C | 2 | L |
| **7** | Sore hands caused by repetitive catching. |  | ✓ |  |  |  | Back Stop / Wicket Keeper have gauntlets or catching glove to protect the hands. | C | 2 | L |

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| ACTIVITY / SITUATION: ***Gymnastics, Trampolining  & Trampettes***  SITE LOCATION: Education Village, Salters Lane South, DL1 2AN  RISK ASSESSMENT REF: ***PE09*** SHEET: ***1 of 2***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| Gymnastics including educational / formal approach.  Floor agility and vaulting. | **1** | Twists slips and impact injury.  See Hazards identified in indoor areas, gymnasia and gymnastic equipment. |  | ✓ |  |  |  | Floor clean and dry.  Use mats to reduce impacts.  Develop progression suitable for experience and ability of student.  Build up competence and refine control at low level – developing flight, tension and good landing technique before increasing height. | B | 2 | M |
| **2** |  |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |  |  |  |  |
| **5** | Collision Injuries. |  | ✓ |  |  |  | Direct route of travel. Divide areas of activity in formal gymnastics. Develop awareness of others in less formal educational gymnastics.  Wait until route of activity is clear before proceeding.  Teacher should maintain good discipline. | C | 2 | L |
| **6** |  |  |  |  |  |  |  |  |  |
| **7** |  |  |  |  |  |  |  |  |  |

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| ACTIVITY / SITUATION: ***Gymnastics, Trampolining  & Trampettes***  SITE LOCATION: Education Village, Salters Lane South, DL1 2AN  RISK ASSESSMENT REF: ***PE09*** SHEET: ***2 of 2***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| Trampoline and Trampette | **1** | Dangerous injuries through:   * inexperience or incorrect control of momentum. * inappropriate body position. * falling or tripping from out of control landing. * twists and impact injury caused by poor landing or losing orientation. |  | ✓ |  |  |  | * teach basic bouncing technique. * teach appropriate body position from straight to shapes. Emphasise control and safe landing. * teach somersault from dive roll / hands & knees roll, then support with a belt or manually. * bend knees to stop or absorb landing momentum. ‘Spotters’ or support well organised. Build up skill slowly and at the pace appropriate for the performer. Never rush into somersaults until spacial awareness is demonstrated. Use spotting rig. Do not teach beyond expertise. | C | 3 | L |
|  | **2** |  | ✓ |  |  |  | C | 2 | L |
|  | **3** |  | ✓ |  |  |  | B | 2 | M |
|  | **4** |  |  |  |  |  |  |  |  |
|  | **5** |  | ✓ |  |  |  | B | 2 | M |
|  | **6** |  | ✓ |  |  |  | B | 1 | M |
|  | **7** |  |  |  |  |  |  |  |  |

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| ACTIVITY / SITUATION: ***Athletics (School Fields, Playground, Pits & Indoors)***  SITE LOCATION: Education Village, Salters Lane South, DL1 2AN  RISK ASSESSMENT REF: ***PE10*** SHEET: ***1 of 2***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| Running / Jumping | **1** | Pulled muscles caused by inadequate warm-up. | ✓ | ✓ |  |  |  | Provide warm-up time at the start of each lesson. Also include stretches of major muscle groups. | C | 3 | L |
|  | **2** | Slips and twists of lower limbs in wet conditions and / or uneven surface. |  | ✓ |  |  |  | Alert students to be aware of the prevailing conditions. Request remedial action from grounds staff. | C | 3 | L |
|  | **3** | Puncture wounds from running spikes. |  | ✓ |  |  |  | Encourage students to avoid close contact in races and careless behaviour at other times. | C | 3 | L |
|  | **4** | Collision injuries in pit and on runway. |  | ✓ |  |  |  | Ensure run-ups and pits are clear from previous competitor. | C | 3 | L |
| High jump indoors | **5** | Slips on dusty floor and bruising caused by contact with hard surfaces. |  | ✓ |  |  |  | Advise cleaning staff re floor condition. Check student footwear is secure. Provide adequate landing area of matting. | C | 2 | L |
| Throwing events | **6** | Shot, discus and javelin being sharp, heavy or unwieldy can cause bruising, cuts or puncture wounds when carried or being thrown. | ✓ | ✓ |  |  |  | Limit number of items to be carried. Javelins vertical. Throw in one direction only. | B | 2 | M |
|  | **7** |  |  |  |  |  |  | Carry implements back to throwing area.  All stand behind thrower. |  |  |  |

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| ACTIVITY / SITUATION: ***Athletics (School Fields, Playground, Pits & Indoors)***  SITE LOCATION: Education Village, Salters Lane South, DL1 2AN  RISK ASSESSMENT REF: ***PE10*** SHEET: ***2 of 2***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| Throwing events continued | **1** | As sheet 1 |  |  |  |  |  | Demonstrate safe retrieve.  N.B. When all items have been thrown. |  |  |  |
|  | **2** |  |  |  |  |  |  | Walk to retrieve.  Dry wet implements. |  |  |  |
|  | **3** |  |  |  |  |  |  | Throwing area should provide good grip to avoid slips. |  |  |  |
|  | **4** |  |  |  |  |  |  | Events should be supervised by capable and competent instructors. |  |  |  |
|  | **5** |  |  |  |  |  |  |  |  |  |  |
|  | **6** |  |  |  |  |  |  |  |  |  |  |
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| ACTIVITY / SITUATION: ***Net, Wall & Racket Games***  ***(Gymnasia & Tennis Courts)***  SITE LOCATION: Education Village, Salters Lane South, DL1 2AN  RISK ASSESSMENT REF: ***PE11*** SHEET: ***1 of 2***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| Badminton, Tennis, Table tennis, Volleyball, Squash and Fives | **1** | Injuries caused by being struck by racket, ball or shuttlecock. | ✓ | ✓ |  |  |  | * equipment must be in satisfactory condition. * provide safe, well-lit environment. * limit numbers on Court. * define each player’s space. * provide space for least experienced players. * do not hit ball / shuttle outside your zone. | C | 2 | L |
| **2** |  |  |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |  |  |
| **4** | Tripping and slipping injuries. |  | ✓ |  |  |  | * wear P.P.E. and suitable footwear fastened securely. * see 'Outdoor and Indoor' floor surface recommendations in Ref: PE02 and PE03 regarding clean, clear, non-slip surface. Remove unused balls / shuttles. | C | 2 | L |
| **5** |  |  |  |  |  |  |  |  |  |
| **6** |  |  |  |  |  |  |  |  |  |
| **7** |  |  |  |  |  |  |  |  |  |  |

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| ACTIVITY / SITUATION: ***Net, Wall & Racket Games***  ***(Gymnasia & Tennis Courts)***  SITE LOCATION: Education Village, Salters Lane South, DL1 2AN  RISK ASSESSMENT REF: ***PE11*** SHEET: ***2 of 2***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| Net, Wall & Racket Games continued | **1** | Colliding injuries with other players, equipment or walls. |  | ✓ |  |  |  | * students to be aware of other players. * clear any obstructions to playing surface. * posts and nets must be secure and in safe condition. * staff control games with set rules. * players not to impede opponents. | C | 2 | L |
|  | **2** |  |  |  |  |  |  |  |  |  |
|  | **3** |  |  |  |  |  |  |  |  |  |
|  | **4** |  |  |  |  |  |  |  |  |  |  |
|  | **5** |  |  |  |  |  |  |  |  |  |  |
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| ACTIVITY / SITUATION: ***First Aid & Health Issues***  ***(Asthma, HIV, & AIDS)***  SITE LOCATION: Education Village, Salters Lane South, DL1 2AN  RISK ASSESSMENT REF: ***PE12*** SHEET: ***1 of 2***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| All activities which involve risk | **1** | Make injury worse by adopting the wrong procedure. | ✓ | ✓ | ✓ | ✓ |  | * be experienced in the principles of First Aid to determine level of care needed for the patient. * minor injuries to be referred to First Aid Post / Medical Room and experts in First Aid. * for more serious injuries call paramedics, keep patient still, comfortable, safe and warm until help arrives. * respond quickly and appropriately. * stop activity and reassure patient. * parents contacted to attend their child if necessary. * complete accident details in book, giving accurate record of events. * be aware of RIDDOR referred to in legal requirements of risk assessment although not normally required in schools. | B | 2 | M |
|  | **2** |  |  |  |  |  |  |  |  |  |
|  | **3** |  |  |  |  |  |  |  |  |  |
|  | **4** |  |  |  |  |  |  |  |  |  |
|  | **5** |  |  |  |  |  |  |  |  |  |
|  | **6** |  |  |  |  |  |  |  |  |  |
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| ACTIVITY / SITUATION: ***First Aid & Health Issues***  ***(Asthma, HIV, & AIDS)***  SITE LOCATION: Education Village, Salters Lane South, DL1 2AN  RISK ASSESSMENT REF: ***PE12*** SHEET: ***2 of 2***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| All activities which involve risk (continued) | **1** |  |  |  |  |  |  | * assess the level of First Aid provision needed for school and the activities being experienced. * keep a well-stocked travelling First Aid kit. |  |  |  |
|  | **2** |  |  |  |  |  |  |  |  |  |
| Cuts and Open Wounds sustained in school activity | **3** | Blood disorders such as Aids, HIV and Hepatitis. | ✓ | ✓ |  |  |  | * have accurate school records on admission. * avoid contact with blood and body fluids. * for wounds, use rubber gloves and wash thoroughly. * DfES guide on HIV and Aids note present evidence on transmission is low risk in schools. Harmful infection to patient is more likely. | C | 3 | L |
|  | **4** |  |  |  |  |  |  |  |  |  |
|  | **5** |  |  |  |  |  |  |  |  |  |
| Asthma | **6** | Student suffering asthma attack. |  | ✓ |  |  |  | * student to have inhaler available. * avoid excessive exercise if symptoms of asthma are present. * respect the opinion of the parent / student re: asthma. * reduce demands on asthma sufferers, e.g. shorter cross-country course, etc. | B | 2 | M |
|  | **7** |  |  |  |  |  |  |  |  |  |

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| ACTIVITY / SITUATION: ***Swimming Pool***  SITE LOCATION: ***External Swimming Pool (also consult own EV pool RA)***  RISK ASSESSMENT REF: ***PE13*** SHEET: ***1 of 8***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | | | Persons at Risk | | | | | | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | | Risk Rate | | | | | |
| Employees | | Students | | Other Users | | Contractors | | Public | | Severity | | Likelihood | | Risk level | |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | | **IDENTIFIED HAZARD** | | **PRECAUTIONS AND CONTROLS** | |
| SWIMMING POOL PLANT AND  EQUIPMENT | **1** | | Unsafe operating procedures of plant exposing staff and public to the effects of dangerous chemicals. | | ✓ | | ✓ | | ✓ | | ✓ | | ✓ | | Staff wear P.P.E. (Personal Protective Equipment), to handle chemicals. Store chemicals in secure room. Store alkali and acids separately and do not mix. Only competent trained staff to be allowed to handle hazardous chemicals. | | B | | 2 | | M | |
| **2** | | B | | 2 | | M | |
| **3** | | Poor water quality causing bacterial infections. | | ✓ | | ✓ | | ✓ | | ✓ | | ✓ | | Test and record water quality daily. Health Authority check bacterial growth monthly. Regular backwash of pipes. | | B | | 3 | | L | |
| **4** | | Water clarity. | | ✓ | | ✓ | | ✓ | | ✓ | | ✓ | | Pool staff have guidelines on how to improve deteriorating water quality. See PSOP (Pool Safety Operating Procedure) details. | | B | | 3 | | L | |
| **5** | | Hypothermia and / or cramp caused by cold water. | |  | | ✓ | | ✓ | |  | |  | | Be sensitive to student tolerance of temperature. Water should be 28°C for young people. | | B | | 2 | | M | |
| **6** | | Plant room equipment damaged by unauthorised person(s) creating danger for staff and public. | | ✓ | | ✓ | | ✓ | | ✓ | | ✓ | | Pool manager to control access to plant room and make secure. | | B | | 3 | | L | |
| **7** | | Blocked, damaged or loose inlet/outlet grills giving poor water circulation. | | ✓ | | ✓ | | ✓ | |  | | ✓ | | Manager ensures grills are secure and clear of obstructions. | | C | | 3 | | L | |
| ACTIVITY / SITUATION: ***Swimming Pool***  SITE LOCATION: ***External Swimming Pool(also consult own EV pool RA)***  RISK ASSESSMENT REF: ***PE13*** SHEET: ***2 of 8***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | | | | Persons at Risk | | | | | | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | | Risk Rate | | | | | |
| Employees | | Students | | Other Users | | Contractors | | Public | | Severity | | Likelihood | | Risk level | |
| **ACTIVITY / PREMISES EQUIPMENT** | | **Haz No.** | | **IDENTIFIED HAZARD** | | **PRECAUTIONS AND CONTROLS** | |
| SWIMMING POOL PLANT AND  EQUIPMENT CONTINUED | | **1** | | Insecure lane ropes and starting blocks. | |  | | ✓ | | ✓ | |  | | ✓ | | Manager checks fixings are tight and secure before use. | | C | | 3 | | L | |
| **2** | | Slips and trips on wet tiles at pool side and in showers / changing rooms. | | ✓ | | ✓ | | ✓ | | ✓ | | ✓ | | Surfaces must be non-slip and clean. Equipment stored safely. | | B | | 2 | | M | |
| **3** | | Electric shock and entanglement in cables from cleaning / securing equipment. | | ✓ | |  | |  | | ✓ | |  | | No electrical equipment on pool side when public have access. Equipment must be P.A.T. (Portable Appliance Testing) tested for safe use near water. | | B | | 2 | | M | |
| **4** | | Slip injury and foot infections in the changing rooms. | | ✓ | | ✓ | | ✓ | | ✓ | | ✓ | | Clean and disinfect floors regularly. Repair / remove damaged fittings. | | B | | 2 | | M | |
| **5** | | Shower water too hot causing scalding. | |  | | ✓ | | ✓ | |  | | ✓ | | Ensure mixer valves or sensor operated devices work properly. | | C | | 2 | | L | |
| **6** | | Strains from lifting and carrying equipment within the pool complex. | | ✓ | |  | |  | | ✓ | |  | | Reduce loads, accept assistance, be aware of manual handling procedures. | | B | | 2 | | M | |
| **7** | |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |

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| ACTIVITY / SITUATION: ***Swimming Pool***  SITE LOCATION: ***External Swimming Pool (also consult own EV pool RA)***  RISK ASSESSMENT REF: ***PE13*** SHEET: ***3 of 8***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| SWIMMING POOL PLANT  AND  EQUIPMENT CONTINUED | **1** | Pool operating procedures not adequately identified for safe use by staff and public. | ✓ | ✓ | ✓ | ✓ | ✓ | Display safety notices for:   * Deep and shallow ends and their depths. * Highlight areas of risk, e.g. shallow end - 1.5m - no diving, running or horseplay. * Emergency exits. * Safe use of swimming aids, life saving and play equipment. * Determine staff levels and expertise for specific group needs in lessons. * Identify person responsible for safety in each swimming session, e.g. teacher/lifeguard/duty manager. | A | 3 | M |
| **2** |  |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |  |  |
| **5** | Intrusion into complex by unacceptable people who are likely to cause injury/harm. | ✓ | ✓ | ✓ |  | ✓ | Access to pool hall strictly controlled by staff. No entry to pool until staff are present. | B | 2 | M |
| **6** | Overcrowding causing unsighted lifeguards, swimming anger/frustration putting swimmers in danger. | ✓ | ✓ |  |  | ✓ | Pool manager refer to customer limits. Lifeguards have designated areas of responsibility. Have designated person in charge of emergency management. | A | 1 | H |
| **7** |  |  |  |  |  |  |  |  |  |  |

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| ACTIVITY / SITUATION: ***Swimming Pool***  SITE LOCATION: ***External Swimming Pool(also consult own EV pool RA)***  RISK ASSESSMENT REF: ***PE13*** SHEET: ***4 of 8***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| CLASS SWIMMING LESSONS | **1** | Schools often use pools on premises other than their own.  (N.B. Health & Safety issues identified on sheets 1 - 3). | ✓ | ✓ | ✓ |  |  | The manager must ensure the facility is safe and poses no risk to health for visitors and other pool users. |  |  |  |
| **2** | Unqualified staff unable to identify, rescue or resuscitate a swimmer in danger of drowning. | ✓ | ✓ |  |  |  | * Responsible adult/lifeguard must be on poolside and be able to conduct cardio-pulmonary resuscitation. * Staff must be familiar with life-saving and rescue equipment and have it accessible, e.g. use of oxygen and special recovery stretchers. * Teachers have a duty of care for their class and should have a current life-saving award and recognised swimming teaching qualification. | A | 1 | H |
| **3** |  |  |  |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |  |  |  |
| **6** | Inadequate supervision putting swimmers at risk. |  | ✓ |  |  |  | * Pupil/teacher ratio should reflect the pool size and also the age, fitness, experience and ability of the class being taught. * The Health and Safety Executive note the risk is less if the lesson is well programmed rather than recreational swimming. | B | 2 | M |
| **7** |  |  |  |  |  |  |  |  |  |

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| ACTIVITY / SITUATION: ***Swimming Pool***  SITE LOCATION: ***External Swimming Pool (also consult own EV pool RA)***  RISK ASSESSMENT REF: ***PE13*** SHEET: ***5 of 8***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| CLASS SWIMMING LESSONS CONTINUED | **1** | Students unaware of accepted procedures for safe conduct entering, during and leaving the lesson. | ✓ | ✓ | ✓ |  | ✓ | Code of Conduct for the swimming pool clearly explained before attending swimming lesson, e.g.   * walk when not in the pool. * shower and use toilet before swimming. * no jewellery worn and no chewing. * enter pool area in safe manner. * stay in designated areas by ability, e.g. weak/non-swimmers in beginners pool. * use lane ropes to separate groups. * use divider rope to identify shallow water from deeper water. * practice emergency evacuation procedures for fire or noxious fumes. * avoid impeding other swimmers. * regular head counts and have ‘buddy’ system for partner safety. * flotation aids must be used by very young, small, inexperienced/non swimmers. * swimmers of all abilities taught to react to hand signal and focus on the instructor. | B | 1 | H |
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| **4** |  |  |  |  |  |  |  |  |  |
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| ACTIVITY / SITUATION: ***Swimming Pool***  SITE LOCATION: ***External Swimming Pool (also consult own EV pool RA)***  RISK ASSESSMENT REF: ***PE13*** SHEET: ***6 of 8***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| Entitlement for:  Young Children | **1** | Deep water – out of depth. |  | ✓ |  |  |  | Have supporting adult/parent stay in shallow water, use flotation aids. | B | 1 | M |
| Students with medical condition | **2** | Students unable to keep afloat and lack access to the air, e.g. asthmatics and epileptics. |  | ✓ |  |  |  | Have individual mentor. Use flotation aids. Avoid shimmering light on water. | B | 1 | M |
| Disabled students | **3** | Lack of awareness of the special circumstances that may put some disabled students in danger. |  | ✓ |  |  |  | Know your students needs. Have designated roped off areas. Plus precautions as ‘2’ above. | B | 1 | M |
| SEN Students | **4** | Hazards as 1 to 3. |  | ✓ |  |  |  | Group size must be reduced and account for age, intelligence and experience. Precautions as ‘1’ to ‘3’ above. | B | 1 | M |
| Students with cultural and religious considerations | **5** | Students having to wear clothing which may impede or restrict movement. |  | ✓ |  |  |  | Students stay in shallow water until they show competent swimming.  Liaise with community leaders for advice and to promote good relations. | B | 2 | M |
| **Diving** | **6** | Serious injuries have been recorded nationally relating to the very nature of the activity, e.g. the height, losing control, going too deep, hitting boards, poolside/bottom/other swimmers. |  | ✓ | ✓ |  |  | * diving must be closely supervised by experienced coach/teacher. * diving numbers low for safe supervision. * cordon off diving area. * teach diving progressively from water surface before increasing height. | A | 1 | H |
|  | **7** |  |  |  |  |  |  |  |  |

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| ACTIVITY / SITUATION: ***Swimming Pool***  SITE LOCATION: ***External Swimming Pool (also consult own EV pool RA)***  RISK ASSESSMENT REF: ***PE13*** SHEET: ***7 of 8***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| DIVING CONTINUED | **1** |  |  |  |  |  |  | * only dive when directed and into a safe depth of water without the possibility of hitting the bottom/obstructions. * adequate space must be provided away from other performers/pool users. * plain header dive into minimum of 3m depth. * teach technique of arm and hand extension to raise body to surface. * students must be advised on the care required when diving into 1.5m or less and use shallow dive techniques. * warning signs should clearly point out controlled diving area. * no prolonged swimming underwater after the dive. * racing blocks only used for expert swimmers after instruction on shallow surface (plunge) dive. |  |  |  |
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| ACTIVITY / SITUATION: ***Swimming Pool***  SITE LOCATION: ***External Swimming Pool (also consult own EV pool RA)***  RISK ASSESSMENT REF: ***PE13*** SHEET: ***8 of 8***  DATE: 01.9.21 REVIEW DATE: 01.9.23  SIGNATURE OF ASSESSOR: RACHEL MOODY (Curriculum Leader for PE) | | | Persons at Risk | | | | | **NOTES ON RISK RATES:** **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level |
| **ACTIVITY / PREMISES EQUIPMENT** | **Haz No.** | **IDENTIFIED HAZARD** | **PRECAUTIONS AND CONTROLS** |
| SWIMMING ACCESSORIES  OTHER POOL BASED ACTIVITIES LIKE SCUBA DIVING DRILLS AND CANOE DRILLS | **1** | Sore eyes and ear infections because of chemicals in the water and the condition of the water. |  | ✓ | ✓ |  |  | Goggles or masks should be used sparingly. They should also be made of unbreakable rubber/plastic material.  Earplugs could reduce infections.  Pool staff to check water ph values. | B | 2 | M |
| **2** |  |  |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |  |  |  |
| **4** | These potentially hazardous activities should be separately assessed by outdoor adventurous activity leaders who have British Canoe Union qualifications, British Sub Aqua club qualifications or P.A.D.I. (Professional Association of Diving Instructors) and S.A.A. (Sub Aqua Association). |  |  |  |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |  |  |  |
| **6** |  |  |  |  |  |  |  |  |  |
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