



**Darlington School Sport Partnership**

**Sport Event Plan**

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|  | **Information** |
| Event | Primary Table Tennis Cup |
| Date | Tuesday 25th January 2022 |
| Event organiser | Aly Raw and Sara Wrangham |
| Time of event | 9:30 Arrival for a 10am Start – Finish / Depart at 2:30 |
| Venue | Dolphin Centre, Horsemarket, Darlington, DL1 5RP |
| Registration & Data | Schools to sign in with AR and have data ready:  Boys, Girls, Other (identify as neither Girl or Boy) overall SEND, BAME split into – White British, White Non-British, Black/Black British, Asian/British Asian, Mixed Race, Other. |
| Spectators | Spectators allowed in Balcony Area – No Spectators in Sportshall. |
| Instructions for Parking | Drop off and collect at the side of the Dolphin Centre. No Parking on site |
| This event is suitable for | Year 5/6 Children – **4 Girls and 4 Boys**  Children to have the skills and knowledge to play. |
| Instructions for site team | SSP will issue a register of schools & staff attending the week before the event. |
| Outline details of events for accompanying members of staff. | The Cup will be a competitive event with games only. Girls and Boys play separately and players need to be ranked 1-4 on ability, 1 being the strongest.    Any adult accompanying children to this event needs to bring:  **Equipment needed with you on the day:**   * Register & data as above * Emergency contact information for the children * Basic First Aid kit * Information regarding those children who **cannot** be photographed   **Children need**   * PE Kit – Appropriate Clothing * Packed Lunch * Trainers – Suitable Footwear * Water bottle |
| Intention | To develop sport specific skills in this Net / Wall game and individual development in the sport. |
| Welfare / First Aid | Emergency First Aid is available on site.  No changing rooms are available – please come ready changed.  Schools need to be aware of any children with a particular medical condition and let organiser know. |
| Toilets | Toilets are available at the venue. Please make arrangements to accompany children to the toilet as these toilets are used by other site users and staff. |
| Venue | Thanks to The Dolphin Centre for hosting this event. |

**Covid 19 Information**

* Do not attend the facility if you are experiencing any COVID 19 symptoms or any cold or flu like symptoms in particular a cough or high temperature.
* Everyone should self-assess for Covid-19 symptoms before coming to the facility. If you are symptomatic you should stay home and follow the latest Government guidance.
* Ensure prior to attending the facility, that you have followed all hygiene requirements (thorough hand washing, etc).
* Where you can, please try to bring personal sanitisers with yourself, however these will be widely available around the site.
* Face coverings are recommended for all customers entering the building in the reception area and corridors.
* A protective screen has been put in at reception to minimize contact with the customer.
* Toilets and the Accessible toilet will be available, customers would be encouraged to report any issues to Eastbourne Sports Complex staff member.
* Eastbourne Sports Complex staff member will clean all areas regularly in the toilets including highly used areas including door handles, taps and toilet seats.